



**RSAEC Executive Board Meeting - Adult Education Block Grant (AEBG)**

**August 8, 2017 2:00 – 4:00**

**Lincoln Education Center**

**11262 Garden Grove Blvd., Garden Grove, CA 92843 – Room C-1**

**(714) 663-6305**

**Members Present:** Lori Fasbinder, Chrissy Gascon (Director), Geoff Henderson (via email), Ryan Murray (via email), Mary Lou Vachet, Connie Van Luit

**Members Absent:** Kerrie Torres (resigned August 3, 2017)

**Guests:** None

**MINUTES**

Item	Discussion	Action
Introduction of new attendees	None	
Approval of agenda	<ul style="list-style-type: none"> <li>A motion to approve the agenda was made by <b>Lori Fasbinder</b> and seconded by <b>Connie Van Luit</b></li> <li>Passed by a unanimous vote</li> </ul>	
<b>Approval of consent agenda</b> <ul style="list-style-type: none"> <li>Minutes: June 12, 2017</li> <li>No Minutes for July – all meetings were Annual Plan workgroup meetings</li> </ul>	<ul style="list-style-type: none"> <li>A motion to approve the June 12th minutes with applicable revisions was made by <b>Mary Lou Vachet</b> and seconded by <b>Connie Van Luit</b></li> <li>Passed by a unanimous vote</li> </ul>	
<b>Kerrie Torres: Resignation from RSAEC Executive Committee</b>	<ul style="list-style-type: none"> <li><b>Kerrie</b> resigned her position as the Orange USD designated voting member on August 3, 2017. <b>Kerrie</b> accepted a position as Assistant Superintendent of Brea-Olinda USD.</li> </ul>	

<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>2017-2018 Annual Plan</li> </ul>	<ul style="list-style-type: none"> <li>This was the final discussion that followed four Annual Plan subcommittee meetings that occurred over the summer. No new edits or additions were made.</li> <li>General Assurances were reviewed. No new comments were made.</li> </ul>	
<p><b>Submitted Voting Items:</b></p> <p><b>Vote to approve:</b> 2017-2018 Annual Plan</p> <ul style="list-style-type: none"> <li>Review &amp; Approve Executive Summary</li> <li>Review &amp; Approve General Assurances</li> </ul>	<ul style="list-style-type: none"> <li>A motion to approve the 2017-2018 Annual Plan and General Assurances was made by <b>Mary Lou Vachet</b> and seconded by <b>Connie Van Luit</b>.</li> <li>Passed by a unanimous vote of all members excluding OUSD due to the resignation of Kerrie Torres (voting member at OUSD).</li> <li>Ryan Murray and Geoff Henderson voted via email due to conflicting schedules.</li> </ul>	<ul style="list-style-type: none"> <li><b>Chrissy</b> will follow up with Orange USD when the new voting member is approved.</li> <li><b>Chrissy</b> will go over the 2017-2018 Annual Plan and General Assurances with the new voting member and ask for their vote at that time so that RSAEC is in compliance with the state governing rules.</li> </ul>
<p><b>Discussion: 2017-2018 Calendar</b></p> <ul style="list-style-type: none"> <li>September, 2017 – June 2018</li> </ul>	<p><b><u>2017-2018 Calendar</u></b></p> <p><b>CHANGE OF DAY AND TIME</b>  Location: CWPC  Time: 9:00am – 11:00am  Day: 4<sup>th</sup> Tuesday of the month except where noted.</p> <ul style="list-style-type: none"> <li>September 26</li> <li>October 26</li> <li>November – no meeting (due to holiday scheduling conflicts)</li> <li>December 5* (1<sup>st</sup> Tuesday)</li> <li>January 30* (5<sup>th</sup> Tuesday)</li> <li>February 27</li> <li>March 27</li> <li>April 24</li> <li>May 22</li> <li>June 26</li> </ul>	

<p><b>Reminder:</b></p> <ul style="list-style-type: none"> <li>• Voting Members: Must be board approved for the new fiscal year starting July 1, 2017</li> <li>• Please forward board approvals via email</li> </ul>		
<p><b>Combined Strategy Workgroup (CSW)</b></p> <p><b><u>2017-2018 Calendar</u></b>  Location: CWPC  Time: 9:00am – 11:00am  Day: 2nd Tuesday of the month except where noted</p> <ul style="list-style-type: none"> <li>• July – no meeting (off contract)</li> <li>• August - no meeting (off contract)</li> <li>• September 12</li> <li>• October 10</li> <li>• November 14</li> <li>• December 12</li> <li>• January 9</li> <li>• February 13</li> <li>• March 13</li> <li>• April 10</li> <li>• May 8</li> <li>• June – no meeting (off contract)</li> </ul>	<p>Next CSW Meeting: Tuesday, September 12, 9:00am – 11:00am (CWPC – Room TBD)</p> <p>Subcommittees:</p> <ul style="list-style-type: none"> <li>• See RSAEC website calendar for updates – should be posted in fall 2017</li> </ul>	
<p><b>Other:</b>  <b>Upcoming Events:</b></p> <p><b>AEBG Lead Conference</b>  Location: Sacramento  Dates: October 12-13</p> <p><b>AEBG Annual Summit</b>  Location: Los Angeles  Dates: January 22-23  New this year: More participants will be included</p>		
<p><b>Future Meetings:</b> 4<sup>th</sup> Tuesday of the month, unless otherwise noted.      Location: CWPC Conference Room      Time: 9:00am – 11:00am  <b>2017:</b> Tuesday, October 24, November: No Meeting, *Tuesday, December 5 (*1<sup>st</sup> Tuesday)  <b>2018:</b> *Tuesday, January 30 (5<sup>th</sup> Tuesday), Tuesday, February 27, Tuesday, March 27, Tuesday, April 24, Tuesday, May 22, June 26</p>		

